



# Adopt-A-Family



Giving Hope Today

**Thank you for your interest in adopting a family.**

We value your assistance and trust that you will be blessed through your involvement.

## What is Adopt-a-Family?

Adopt-a-Family is a Z99/Salvation Army initiative that matches generous people with families that need help at Christmas. The adopters purchase toys for the children, as well as provide the food necessary for Christmas dinner for the family.

Z99 would like to acknowledge the generosity of the people that make this program a success. They do this by announcing the names of the individual, families, and organizations that adopt families and in some cases they will do an on-air interview.

## Frequently asked questions about the Program

### **1. I am interested in helping out a less fortunate family this year, how do I get started?**

Please fill out the attached application form and get it back to us via fax or by email and we will begin the matching process with your chosen preferences and assign a family to you.

### **2. How do you assign families to adopters?**

Each adopter fills out a preferred family profile which we then try to match with our clients.

### **3. When do I get my family or families?**

A family and family number will be assigned to you once we receive your application AND are able to find a family that matches your preferences as indicated on your form. (Usually within 2 weeks)

### **4. How do I know what to buy for the children?**

You will be sent a list of the children in the family, along with ages, clothing sizes, and toy preferences. Some parents will also indicate a special interest – music, hockey, Spiderman, etc. Please do not feel obligated to get everything indicated; this list is provided to give some direction when purchasing the gifts. Toys must be new, in the original packaging, and age appropriate. Another option would be to purchase a gift card so the parents could buy something from the child's wish list.

Although we like to provide an extra special Christmas through the adoption program, make it special but not extravagant. We recommend spending \$40.00 per child for a gift or gifts. If you have more money than is needed to provide a great Christmas for one family, please consider either adopting a second family, or putting your resources toward the Santa's Anonymous Toy Drive.

### **5. What do I get for a teenager?**

Gift cards are a great option. Stop by a music store, book store, sports store, or movie theatre and purchase a \$40.00 gift card that would be appropriate.

### **6. Do I need to buy something for the parents?**

No. You are not required to purchase a gift for the parents; this program is primarily for the children. However, you may if you wish.

### **7. How do I provide for their Christmas dinner?**

We have included a hamper contents list with this package. All food must be in the original package and not past its best before date. Because many of our clients come from a variety of cultures and ethnicities another option is to provide a gift card for a grocery store so that the family could purchase the type of food they enjoy.

### **8. Can I meet the family? (Contact Adoption)**

If so desired, special arrangements may be made to allow the adopter to deliver the hamper to the receiving family. But due to some families' desire for anonymity this cannot occur in each instance. We respect anonymity on both sides; adopters and adoptees.

### **9. If we don't want contact with the family how will they get their hampers? (No Contact Adoption)**

We have set aside two days; December 18<sup>th</sup> and 20<sup>th</sup> for Adopt-a-Family hamper distribution. On your application form, you would specify which one of the dates you would prefer. We, in turn, would let the family know which day to come. Due to limited space, we have a set number of hampers we can accept per day for distribution. Please be flexible in your choice of day.

Our distribution center is located at 2240 13<sup>th</sup> Ave. The hampers must be delivered to the east side door at this address before 12:30 pm. The families will arrive in the afternoon of the set day. Please remember an undelivered hamper means a very disappointed family. If any problems arise, please call our office at 757-4600.

### **10. Is the money that I spend on the family tax deductible?**

Currently, yes it is, for an amount of \$10.00 or more. However, to be issued a Gift-In-Kind tax receipt, all of the original receipts along with the list of donor names, mailing addresses (including postal codes), and amounts need to be submitted to our office on or before December 31<sup>st</sup>, 2017. Any receipts received after January 1, 2018 will not be eligible for a Gift-In-Kind tax receipt for the 2017 Tax Year but will receive receipt for the 2018 Tax Year. All requests sent by mail must be post marked on or before December 31, 2017. Tax receipts cannot be issued for an amount greater than the original receipts.

Please note: We cannot issue a tax receipts for the GST and PST portion of the purchases.

Our mailing address is:     The Salvation Army Haven of Hope  
                                  Attention: Kathy Ingram  
                                  2240 13<sup>th</sup> Ave.  
                                  Regina, SK  
                                  S4P 3M7

### **11. What if I still have questions or want more information?**

Give us a call; 757-4600, fax 757-1441 or email [PRA\\_adopt-a-family@can.salvationarmy.org](mailto:PRA_adopt-a-family@can.salvationarmy.org)

**Thank you for your support this season and may you and yours have a Joyous Christmas!**

## **CHRISTMAS SPENDING FORMAT**

### **ONE OR TWO GIFTS TO A VALUE OF \$40.00 PER CHILD**

<b>Family</b>			<b>Cost of Food</b>	<b>Gifts</b>	<b>Total</b>
1 or 2 parents	1 child	=	\$80 - \$90	\$40	\$120 - 130
1 or 2 parents	2 children	=	\$110 - \$140	\$80	\$190 - \$220
1 or 2 parents	3 children	=	\$140 - \$165	\$120	\$260 - \$285
1 or 2 parents	4 children	=	\$165 - \$180	\$160	\$325 - \$340
1 or 2 parents	5 children	=	\$180 - \$200	\$200	\$380 - \$400
1 or 2 parents	6 children	=	\$180 - \$200	\$240	\$420 - \$440

This spending format is based on providing a breakfast and Christmas dinner. Please note that this format includes new gift(s) for the children. We do not require you to purchase gifts for the parents. However, you may if you wish.

### **The Minimum Requirement For The Food Hamper**

#### **ITEMS**

Bread  
Bacon  
Juice  
Eggs  
Turkey, Ham, or Chicken  
Fresh or Frozen Vegetables  
Potatoes  
Christmas Oranges or other fruit  
Turkey Stuffing  
Pie or Cookies/Sweets  
Margarine  
Any other items to make Christmas Day special



# Adopt-a-Family Registration Form



Giving Hope Today

Please fill in all grey boxes (click on them to enter information – they will expand in size as you type).

## Adopter Information

Company/Family Name:

Date:

Department:

Company/Family Address: Street:

City:

Postal Code:

Primary Contact:

Name:

Phone:

Email:

Fax:

Secondary Contact (if primary contact is not available)

Name:

Phone:

Email:

I want to contact and deliver to the family: Yes or No

If no contact, please pick and mark one of the following dates to drop off the hamper:

December 18: or December 20: before 12:30 pm. (please mark only one)

Z99 Mention name during broadcast  interview with Z99 radio is possible

## Preferred Family Profile

Please indicate the type of family you wish to adopt: (complete a line for each family you wish to adopt)

Parent Preference (select one option per family)	Children preference (specify how many)		
	Boys – Number & Age	Girls – Number & Age	No Preference - Number & Age
Two Parents <input type="checkbox"/> Single Parent <input type="checkbox"/>			
Two Parents <input type="checkbox"/> Single Parent <input type="checkbox"/>			
Two Parents <input type="checkbox"/> Single Parent <input type="checkbox"/>			
Two Parents <input type="checkbox"/> Single Parent <input type="checkbox"/>			
Two Parents <input type="checkbox"/> Single Parent <input type="checkbox"/>			

## For Office Use Only

Household Number & Names of Families Assigned:

	Number	Last Name
1		
2		
3		
4		

Date Received: \_\_\_\_\_

Date information sent to  
company/family: \_\_\_\_\_

Completed by: \_\_\_\_\_